

EXMOOR ZOO VISITING YOUR VENUE RISK ASSESSMENT 2020

Task / Potential Hazard	Person and Harm	Controls in place by Exmoor Zoo	*Calculation of residual risk (RR)				Additional Controls Venue/School Responsibilities	Persons Responsible
			S	L	R	RR		
Animal Handling and Feeding	Scratches and bites to group members	<ul style="list-style-type: none"> Health and Safety explained by staff at the start of every session. Animals that are covered by the dangerous wild animal's act are not used. Expectant mothers and children less than 5yrs of age participate at discretion of adults, supervisor, or guardian. No unaccompanied / unsupervised children will be allowed to participate. The Zoo will ensure their staff are familiar with the animals used at the sessions Zoo staff will not leave animals unattended during sessions 	2	4	8	L	Ensure adequate supervision of all children participating in animal contact sessions. Ensure Health and Safety is listened to by all participants in the group. The Venue Controller will provide adequate first aid facilities.	Venue Controller
	Illness – (<i>Allergies, infection</i>) to group members	<ul style="list-style-type: none"> Health and Safety explained by staff at the start of every session. All contact animals regularly examined by vet. Immune compromised visitors' expectant mothers and children less than 5yrs of age participate at discretion of adults, supervisor, or guardian. Hand washing procedure reiterated at each session with hand washing facilities provided (sanitizer bottles provided by zoo staff) Food and drink are not allowed near animals 	4	4	16	M	Ensure that any allergies suffered by group members are reported to the Zoo when booking. Action can then be taken to prevent relevant animals/items from being used. Ensure that children wash their hands after participation and before eating	Venue Controller

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Animal Handling and Feeding	Phobias, fears or distress to group members	<p>The Zoo can make recommendations when the booking is made. Animals will be announced before being presented to give group members time to leave the session. Animals displayed at road shows will have clear identification descriptions on their cages.</p> <p>Requests that certain animals are not displayed may limit the range of species brought to the session.</p>	1	2	2	L	The zoo should be advised of any fears or phobias within the group	Venue Controller
Contact with Animal Excrement	Illness, disease, infections to group members	The Zoo Staff will ensure animal faeces is taken back to the zoo and disposed of. Zoo Staff will ensure that any excrement not contained within the animals travel box will be cleaned using materials brought from the zoo.	4	2	8	L		
Contact with Regalia, Artefacts and Bio Resources	Disease, infections to group members to group members	Zoo staff will ensure items are safe to handle (no sharp edges). Exoskeletons and shed skins kept in boxes and touched after safe handling procedure has been explained. Zoo staff will supervise session	2	2	4	L		
Craft Activities coming into contact with Scissors, Glue, Glue Gun.	Cuts, abrasions, puncture wounds, burns from hot glue	<p>A member of Zoo staff will supervise craft activities and explain how to carry out the activities out safely The Zoo will provide materials for craft A member of the zoo staff will use the glue gun and make sure its use is controlled at all times. - Children less than 5yrs of age will not be allowed to use scissors, even when supervised.</p>	2	2	4	L		

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			S	L	R	RR		
Movement of Zoo Vehicle at Venue	Crush, impact injuries to pedestrians.	The Zoo will ensure staff driving the van have a current, full licence The Zoo will ensure the vehicle is in a safe mechanical condition The Zoo staff will ensure the van is secure when not in use	8	2	16	M	The Venue Controller will give instructions on safe parking of the Zoo vehicle when booking. The Venue Controller will ensure children are adequately supervised when in the proximity of the Zoo Vehicle.	
The Use of Electrical Equipment	Injury to Zoo Staff and Group Members from Electrocutation, Burns,	The Zoo will ensure electrical equipment is suitable for the use it is being put too, is in a safe condition and has passed a Portable Appliance Test.	6	2	12	L		
Slips and Trips	Impact, crush injuries to Zoo Staff and Group Members	Zoo Staff will supervise tables to prevent people from going behind and tripping on cables Electrical Cables will be run behind tables under matting as far as is practical.	6	4	24	M	The Venue Controller is responsible for the provision of adequate lighting, working space and electrical cable covers were necessary	
Fire / Emergency Situation	Burns, impact, crush injuries		6	2	12	L	The Venue Controller is responsible for effective Fire Prevention and Emergency Procedures. The Zoo Staff must be made aware of these procedures.	

***CALCULATING A RISK RATING**

<u>Severity Index</u>		<u>Likelihood Index</u>		<u>Risk Rating</u>	<u>Residual Risk</u>
8	Death	8	Very likely	32-64	High
6	Major injury (Non reversible)	6	Likely		
4	Serious (Reversible)	4	Possible	16-31	Medium
2	Under 7 day Riddor	2	Unlikely	0-15	Low
1	Minor	1	almost impossible		



Additional notes

- Please ensure your group is dressed appropriately for your visit. The zoo is located up on the moors and can experience more extreme weather than the surrounding area so rain coats are advised. Hats in the summer are also advised and plenty of drinking water and sun block.
- Please inform us of any allergies or special needs within your group before your visit. This information can be written on your application form in the additional information section, or by contacting us directly.
- Please ensure you bring any specialist medicines and medical equipment that your group may need.

Date 06-2020

Assessors Name

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